

Meeting Minutes

West Manor Elementary School

Date: **January 28, 2025**

Time: **3:00 PM**

Recording: [Meeting Recording](#)

A. Call to order: **3:15 p.m.**

B. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Dr. Reginald Lawrence	Present
Parent/Guardian	Tiffany Hill	Present
Parent/Guardian	Kierra Lockett	Present
Parent/Guardian	Nadine Herrera	Absent
Instructional Staff	Dr. Marcy Thurmond	Present
Instructional Staff	John Devia	Present
Instructional Staff	Trey Adams	Present
Community Member	Steven Williams	Absent
Community Member	Damion Allen	Absent
Swing Seat	Kimberly Smallwood	Present
Student <i>(High Schools)</i>	N/A	

Guests Present: **D. Jacobie, M. Lawrence**

Quorum Established: **[Yes or No]**

C. Action Items

A. Approval of Agenda: Motion made by K. Smallwood/ 2nd T. Adams

Members Approving: All

Members Opposing: None

Members Abstaining: N/A

Motion **[Passes/Fails]**

B. Approval of Previous Minutes: Motion made by: J. Devia/ 2nd T. Adams

Members Approving: All

Members Opposing: None

Members Abstaining: N/A

Motion **[Passes/Fails]**

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D. Discussion Items

- FY'26 Budget presentation led by Dr. Lawrence
- No changes to the Gifted model for the upcoming school year

E. Information Items

A. Principal's Report

- West Manor declared a Title One Reward School
- West Manor 4th and 5th grade students participated in the districtwide Helen Ruffin Reading Bowl
- Afterschool program receives grants for Boy Scouts
- First annual West Manor 2K Fun Run scheduled for March

F. Announcements

- D. Jacobie shared that GO Team declarations are open until February 28th
 - 1 Parent and 1 Staff seat to be filled

G. Adjournment

Motion made by: K. Smallwood motioned ; 2nd K. Lockett

Members Approving: Unanimous

Members Opposing: None Members Abstaining: None

Motion [Passes/Fails]

ADJOURNED AT 3:49 PM

Minutes Taken By: R Lawrence

Position: Principal

Date Approved: February 11, 2025